



Child Welfare and Attendance  
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**APPLICATION FOR HOME INSTRUCTION**  
**(Maximum of 5 Hours Per Full School Week)**

**PARENT'S SECTION**

**(MUST BE FILLED OUT COMPLETELY BEFORE APPLICATION CAN BE PROCESSED)**

Student's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ ZIP \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone (mother) \_\_\_\_\_ Work Phone (father) \_\_\_\_\_

Student's School \_\_\_\_\_ Grade \_\_\_\_\_ Last Day Attended \_\_\_\_\_

Is Student Receiving Special Education Services ? \_\_\_\_\_ If Yes, What Services ? \_\_\_\_\_

Student's Teacher (K-6 only) \_\_\_\_\_ Student's Counselor (7-12 only) \_\_\_\_\_

Reason(s) for Requesting Home Instruction \_\_\_\_\_

Name of Parent(s) \_\_\_\_\_

Signature of Parent \_\_\_\_\_ Date \_\_\_\_\_

**(Parent's Signature Authorizes the Doctor to Release Information to this Office)**

**STUDENT MUST BE PROJECTED TO BE OUT OF SCHOOL FOR A MINIMUM OF 10 SCHOOL DAYS FROM THE DATE THE DOCTOR SIGNS THE APPLICATION IN ORDER TO QUALIFY FOR HOME INSTRUCTION.**

**PHYSICIAN'S SECTION**

**(Must Be Filled Out Completely By Doctor Before Application Can Be Processed)**

**DESCRIBE THE DISABLING MEDICAL CONDITION THAT PREVENTS THE STUDENT IDENTIFIED ABOVE FROM ATTENDING SCHOOL DAILY**

**(REQUIRED)**

\_\_\_\_\_

If placed on home instruction, are there any limits to hours spent on instruction or homework? **YES (circle one) NO**

If YES, please describe limits: \_\_\_\_\_

**What date will this student be able to return to school? \_\_\_\_\_**

**If the return date is unknown, will the return date be a minimum of 2 weeks from the date you sign this form? YES (circle one) NO**

Name of Physician \_\_\_\_\_ Phone Number \_\_\_\_\_ ( ) \_\_\_\_\_

Signature of Physician \_\_\_\_\_ Date \_\_\_\_\_

**CWA OFFICE USE ONLY**

Home Instruction Starting Date \_\_\_\_\_

Home Instruction Ending Date \_\_\_\_\_

Signature of CWA Official \_\_\_\_\_ Date \_\_\_\_\_

Revised 11-2023

# LODI UNIFIED SCHOOL DISTRICT

Policy 6183

## Instruction

### Home and Hospital Instruction

Lodi Unified School District shall provide home and hospital instruction at the appropriate grade level for pupils who are unable to attend class at a school site for at least ten (10) school days because of a physical handicap, physical injury, physical illness or mental illness. Home or hospital instruction shall be provided only when a student is expected to be out of school for longer than 10 consecutive school days.

The need and eligibility for home and hospital instruction shall be determined by either a physician or chiropractor or an Individualized Education Program Team.

As much as practical, the pupil shall receive instruction similar to that which would have been received at a school site.

The district shall notify parents annually that (1) individual instruction is available for temporarily disabled students and (2) when a student becomes temporarily disabled, it is the parent/guardian's responsibility to notify the district in which the student is receiving care.

The Superintendent or his/her designee shall implement and oversee this program.

#### Legal References:

##### Education Code

44865 Qualifications for home teachers

45031 Home teachers

48206.3 Pupils with temporary disabilities; individual instruction; definitions; computing average daily attendance  
48206.5 Continuation of individual instruction programs for students with temporary disabilities

48207 Pupils with temporary disabilities in hospitals outside of school district; compliance with residency requirements

48208 Presence of pupils with temporary disabilities in qualifying hospitals; notice by parents or guardians; commencement of individualized instruction

# LODI UNIFIED SCHOOL DISTRICT

## Rule 6183

### Instruction

#### Home and Hospital Instruction

A student with a temporary disability which makes school attendance impossible or inadvisable shall receive individual instruction in the student's home or in a hospital or other residential health facility, excluding state hospitals. This instruction applies to students incurring a physical, mental or emotional disability after which they can reasonably be expected to return to regular day classes or an alternative education program without special intervention.

If it is expected that a pupil will be absent ten (10) consecutive school days or longer, the parent/guardian should be encouraged to immediately have a physician complete the authorization for home instruction. Pupils who have been identified as individuals with exceptional needs can also be placed on home instruction by an Individualized Education Program Team.

Home/Hospital instruction shall be provided only by teachers employed with Lodi Unified School District with a valid California teaching credential who agrees to the assignment.

The district shall offer at least one hour of instruction for every day of instruction offered by the district in the regular education program. No student shall be credited with more than five days of attendance per calendar week or credited with more than the total number of calendar days that regular classes are offered by the district in any fiscal year. (Education Code 48200, 48206.3).

When the pupil is placed on home instruction, the pupil must remain on all class registers or class lists.

Generally only courses that are textbook oriented are considered for home instruction. For classes that are not textbook oriented (shop, drama, band, etc.), other activities such as book reports on the subject matter, studying safety instructions, studying shop manuals, etc., should be explored by the site teacher and home instructor for short term absences. Insofar as possible, the teacher providing home or hospital instruction shall consult with the student's current classroom teacher(s) so as to provide a continuity of instruction that enables the student to stay abreast with the regular school program.

The teacher(s) of record and the home instructor shall collaborate and mutually agree upon a course of study, which will be as close as possible to match the content offered through the regular classroom. The teacher of record will be responsible for providing the assignments to the home instructor and providing a grade earned. The home instructor will only act as a liaison between the teacher(s) of record and the student by providing five (5) hours of instruction per full week of school. For pupils enrolled in physical education, the pupil will be given a "Pass" grade for the time spent on home instruction.

A student returning to school from home instruction shall have a reasonable time in which to complete makeup work for classes not offered under the home instruction program.

The Superintendent or designee may require verification through any reasonable means that the student requires home instruction. In addition, this verification shall also state that the disabling condition will not expose the teacher to a contagious disease that can be transmitted through casual contact. Home or hospital instruction shall not be denied to students with Hepatitis B, herpes or HIV/AIDS, as long as the home or hospital practices current preventive protocol as determined by the U.S. Centers for Disease Control.

Rule

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