

## Student Exposure Report, rev. 8/05/2021 USE THIS REPORT FOR STUDENT POSITIVE CASES AND CONTACT TRACING

Note: These practices are current as of the revision date. Since a PANDEMIC DISEASE can evolve rapidly, extra diligence should be used in watching for updates to these practices.

## Instructions:

Administrators and Managers are responsible for completing this Case Response Form in its entirety.

- The Administrator/Manager must immediately assess the situation by using the Lodi USD Quarantine Protocols
- Provide Student Exposure Report to teachers responsible for student(s); teachers are to identify the students who
  were exposed to a known laboratory case of COVID19; Principal may have to shepherd the Student Exposure Form
  to several teachers in the upper grade levels
- Unredacted copy must be scanned the same day of report to Bill Toledo at <a href="mailto:btoledo@lodiusd.net">btoledo@lodiusd.net</a>
- · Administrator/Manager will use the "Positive COVID Reporting" Form to immediately report all positive cases
- Principal informs parents of children exposed, quarantine requirements, and voluntary testing procedures
- Principals must inform all exposed staff/adults as well
- If exposure occurs during support service (e.g. Transportation), support service will communicate student names to applicable Principals. **Principals will handle all isolation, quarantines, reporting, and parent notifications.**

School Site:			Report Date:	
Administrator:			nil:	
Teacher/Monitor:		Email:		
Pos Exp	Print Student First and Last Name	Date of Birth	Parent/Guardian email	Program
	-			



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