

**THIS IS NOT A PERMIT**

STATE OF CALIFORNIA

NEW (never applied before)  RENEW

Division of Labor Standards Enforcement

Permit No. \_\_\_\_\_

**APPLICATION FOR PERMISSION TO WORK IN THE ENTERTAINMENT INDUSTRY**

**PROCEDURES FOR OBTAINING WORK PERMIT – NEW AND RENEWAL**

1. Parent/Guardian must complete the information required below. Signature required.
2. School authorities must complete the “School Record” section below for minors in grades 1 thru 12 in original ink. No copies permitted.
3. For minors 15 days through kindergarten, please attach a photo copy of minor’s birth certificate. See reverse side for other documents that may be accepted.
4. Mail or present the completed application to any Labor Commissioner’s office for issuance of your work permit. Work permits will be issued and mailed to you. Van Nuys offers same-day processing.
5. Please provide a preaddressed, stamped envelope so the permit can be mailed back to you.

Name of Child		Professional Name (if applicable) AKA:				
Permanent Address Number		Street	City	State	Zip Code	
Home Phone Number		Mobile Phone Number		Email Address		
Grade Level	School Attending					
Date of Birth	Age	Height , ft.      “ in.	Weight lbs.	Hair Color	Eye Color	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
<p><b>STATEMENT OF PARENT OR GUARDIAN:</b> It is my desire that an Entertainment Work Permit be issued to the above named child. I will read the rules governing such employment and will cooperate to the best of my ability in safeguarding his or her educational, moral and physical interest. I hereby certify, under penalty of perjury, that the foregoing statements are true and correct.</p> <p>By submitting personal information about yourself and your minor child to DLSE in order to obtain an entertainment work permit for your child, you consent to DLSE’s use of that personal information for purposes authorized by Labor Code § 1308.5 and 1308.10, which provide for the issuance of such permits. Note that DLSE’s use of such personal information includes the disclosure of information about you and your minor child to third parties who want to verify a work permit.</p>						
Name of Parent or Guardian (print or type)			Signature X			

**SCHOOL RECORD**

TO BE COMPLETED BY SCHOOL AUTHORITIES ONLY: Circle “SATISFACTORY” or “UNSATISFACTORY” for each category.

<u>Attendance</u>	<u>Academics (Grades)</u>	<b>Health</b> – Please indicate if the minor requires medical approval to obtain a permit
SATISFACTORY / UNSATISFACTORY	SATISFACTORY / UNSATISFACTORY	SATISFACTORY / NEEDS MEDICAL APPROVAL
I CERTIFY THAT THE ABOVE-NAMED MINOR: <input type="checkbox"/> Meets the school district’s requirements with respect to age, school record, attendance and health. <input type="checkbox"/> Does not meet the district’s requirements and permit should not be issued.		[School Seal, Stamp, Address Stamp <b>OR</b> Letter on Signed & Dated Letterhead] <b>REQUIRED</b>
Authorized School Official, Signature and Title  X		
Date Signed		
School Address		School Phone Number

**HEALTH RECORD**

Complete this Section if instructed to do so or if infant is under One Month of Age

Name of Doctor	Address	Phone Number
<p>I certify that I am a licensed physician and surgeon who is Board Certified in pediatrics, and have carefully examined _____.</p> <p>In my opinion, (please check) <input type="checkbox"/> HE / <input type="checkbox"/> SHE <input type="checkbox"/> IS / <input type="checkbox"/> IS NOT physically fit to be employed on any motion picture set or location.</p> <p>If less than one month, infant <input type="checkbox"/> IS / <input type="checkbox"/> IS NOT at least 15 days old, <input type="checkbox"/> WAS / <input type="checkbox"/> WAS NOT carried to full term, and <input type="checkbox"/> IS / <input type="checkbox"/> IS NOT physically able to perform.</p>		
Signature X _____ M.D. Date Signed _____		
<b>*PLEASE USE DOCTOR’S OFFICE STAMP ON APPLICATION TO ENSURE AUTHENTICITY.*</b>		

Information covering California's child labor laws applicable to the entertainment industry can be found at <http://www.dir.ca.gov/dlse/DLSE-CL.htm>.

**REQUIREMENTS FOR NON-SCHOOL AGE CHILDREN** (15 days through kindergarten)

A PHOTO COPY OF ONE OF THE FOLLOWING:

- 1.) Certified Birth Certificate
- 2.) Baptismal Certificate
- 3.) Official letter from hospital where born
- 4.) Passport

*\* Every infant under one month of age must have a certification from a licensed physician and surgeon who is Board Certified in pediatrics certifying that the infant is at least 15 days old, was carried to full term, and is physically able to endure the stresses of a motion picture set or location.*

**REQUIREMENTS FOR SCHOOL AGE CHILDREN** (Grades 1 through 12)

**PUBLIC / PRIVATE SCHOOL, ON-LINE and VIRTUAL ACADEMY:**

- When school is IN session, the application must be completed and dated during the current school session by an authorized school official.
- When school is NOT in session (i.e., school break, vacations, holidays), either the minor's recent report card or letter from the school principal on school letterhead indicating that the minor is "satisfactory" in all academic subjects, health and attendance is required.

**HOMESCHOOL (ON-LINE and VIRTUAL ACADEMY see above):**

- If minor is homeschooled, the application must be completed by the parent/guardian and attached to either a current private school affidavit, or written verification indicating that the minor is "satisfactory" in all academic subjects, health and attendance from either the local school district, county office of education or state board of education where the minor lives.

**INFORMATION PRACTICES ACT NOTICE (California Civil Code Section 1798.17)**

1. The information on this application is being requested by the Department of Industrial Relations, Division of Labor Standards Enforcement.
2. The information in this application is collected and maintained pursuant to California Labor Code sections 1308.5, 1308.10 and Title 8 California Code of Regulations section 11753.
3. If you fail to provide all or any part of the information requested in this application, the Labor Commissioner may deny issuance / renewal of an Entertainment Work Permit for minors under 18 years of age.
4. The principal purposes within the Division of Labor Standards Enforcement for which the information on this application will be used are: (1) administration of the registration for the employment of minors in the entertainment industry, and (2) enforcement of the California child labor laws.
5. The following are known or foreseeable disclosures of the information contained herein which may be made pursuant to subdivision (e) or (f) of Section 1798.24 of the California Civil Code by the Division of Labor Standards Enforcement. Response to a request under the California Public Records Act.
6. You have the right to access records containing your personal information that are maintained by the Division of Labor Standards Enforcement. To make a request to access such records, please contact the Entertainment Work Permit Unit by email [EWP@dir.ca.gov](mailto:EWP@dir.ca.gov) or telephone 818-901-5484.