

**Personnel**

**Volunteer Assistance**

The Board of Education encourages parents/guardians and other members of the community to share their time, knowledge and abilities with our students. Community volunteers in our schools enrich the educational program and strengthen our schools' relationships with homes, businesses, public agencies and private institutions. Volunteers on campuses also enhance supervision of students and school safety.

The Superintendent or designee may authorize the use of volunteers and shall establish procedures to protect the safety of students and volunteers. The Superintendent or designee may require criminal records checks as authorized by law. Volunteers shall act in accordance with district policies, regulations and school rules. A staff member who supervises volunteers may ask any volunteer who violates school rules to leave the campus.

The Superintendent or designee shall be responsible for investigating and resolving complaints regarding volunteers.

- Legal References:    Education Code  
35021 Volunteer aides  
35021.1 Automated records check  
44010 Sex offense; definition  
44227.5 Classroom participation by college methodology  
faculty  
44814 Duty-free lunch periods  
44815 Non-certificated supervision  
45125 Fingerprinting requirements  
45340-45349 Instructional aide act, especially:  
45344.5 Instructional aide; proficiency in basic skills  
45347 Instructional aides as classified employees  
45349 Volunteers  
45360-45367 Teacher aides  
Government Code  
3100-3109 Oath or affirmation of allegiance  
3543.5 Prohibited interference with employees' rights

96100-96114 Academic Volunteer and Mentor Service Act  
of 1992  
Health and Safety Code  
1596.871 Fingerprints of individuals in contact with child day  
care facility clients  
Penal Code  
290.4 Information re sex offenders  
Code of Regulations, Title 5  
18168 Personnel duties with infants and toddlers  
Code of Regulations, Title 22  
101170 Criminal record clearance  
Attorney General Opinions  
62 Ops. Cal. Atty. Gen. 325 (1979)  
United States Code, Title 20  
*6319 Qualifications and duties of paraprofessionals, Title I  
programs*  
Court Decisions  
Whisman Elementary School District, 15 Public Employee  
Reporter for California, 22043

Policy  
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