

LODI UNIFIED SCHOOL DISTRICT

Business and Non-Instructional Operations

Policy 3323.1

Contracts for Personal Consulting Services

The Board of Education encourages the use of consultants when it is clear they can provide valuable and necessary specialized services not normally required on a continuing basis and which cannot be provided by district personnel because of limitations of time, experience or knowledge.

The Board of Education shall not enter into any contract for personal consulting services, except legal services or services for the fiscal audit of the district finances, until and unless the following steps have been completed:

1. The abilities of the employees of the district to perform the service have been examined, and
2. The abilities of the employees of the office of the county superintendent of schools to provide the service have been examined, and
3. The abilities of the employees of the districts or county offices of education adjoining the district have been examined, and
4. A finding has been entered into the minutes of the meeting of the Board of Education that steps 1 through 3 have been followed and that the Board has determined that the services available from those sources will not meet the needs of the district.

Legal References: Education Code
10400 Legislative intent (cooperative improvement programs)
35010 Control of districts by board of trustees or board of education
35046 Re school district awarding consultant contracts to retired certificated employees who have been employed by the district for at least 10 years and who are at least 55 years of age
35172 (a) Promotional activities

Policy
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