

LODI UNIFIED SCHOOL DISTRICT

Policy 3516.1

Instruction

Fire Drills and Fires

Each school shall have a building evacuation plan. Current copies of this plan will be kept in the school office and filed with the District's Safety and Security Officer. The plan shall cover notification procedures for pupils and staff, evacuation routes, and personnel responsibilities. A mandatory responsibility of classroom teachers is to take roll of his/her pupils immediately upon arrival at the safe area; discrepancies from the daily roll are to be immediately reported to the principal. Information specifying the preferred evacuation route and destination shall be prominently displayed in each classroom and common area.

Policy
adopted: 10/28/80
revised: 12/08/98
revised: 05/07/02 (renumbered from 6114.1)