

LODI UNIFIED SCHOOL DISTRICT

Business and Non-Instructional Operations

Rule 3330

**Use of District Funds for Payment of Meals and/or Refreshments
at District Functions**

The Superintendent is authorized to provide at district expense non-alcoholic beverages, meals, and/or refreshments at district functions including, but not limited to, the following activities for the persons designated:

Board Meetings	Board Members	Employees	Public
District Administrative Meetings	Board Members	Employees	
District Committee Meetings	Board Members	Employees	Public
District/School Open House/Functions	Board Members	Employees	Public
Staff/Faculty Meetings	Board Members	Employees	

Payment from district funds may include the purchase, preparation, and delivery of meals and/or refreshments. When employees use their personal funds for such purpose, the Superintendent may authorize the repayment of actual and necessary expenses.

Prior approval by the Superintendent or designee is required for the expenditures of funds pursuant to this policy.

Rule

approved: 02/16/88

revised: 05/20/97

