

LODI UNIFIED SCHOOL DISTRICT

**Rule 4146
4239**

Personnel

Awards and Recognition

Awards

Program administrators may submit to the Superintendent or his/her designee for award approval:

Name(s) of recipient (s)
Purpose of award
Type of award
Cost of award

The Superintendent or his/her designee shall approve or disapprove the request for the award. Upon approval, the Superintendent or his/her designee will proceed with obtaining the award, scheduling on Board agenda for recognition, and notification of recipient.

Certificates of Recognition

Program administrators may submit to the Superintendent or his/her designee the names of person(s) eligible to receive a certificate of recognition. The request must indicate the reason for the certificate. Upon Superintendent/designee approval, the Superintendent/designee will prepare the certificate, schedule for Board agenda, and notify the recipient.

Rule
approved: 05/04/93