

LODI UNIFIED SCHOOL DISTRICT

Rule 5135

Students

Management of Funds

1. It is the responsibility of the school principal to monitor fundraising activities and to follow district policies for accounting of funds.
2. Principals working with the parent group or student groups should develop plans for fundraising activities for the school year whenever possible. The number of fundraisers should be coordinated between groups by the principal.
3. Principals are responsible to see that parents and students are informed of the purpose and amount of funds being raised. Students should be told what amount, if any, they may earn individually.
4. Principals should restrict the amount of class and teacher time that is devoted to fundraising and encourage use of parent volunteers. Food sales must comply with regulations set forth by the district Food Service Department and State guidelines.
5. The district strongly discourages door-to-door selling at the elementary grades. If students do sell door-to-door, it is suggested they go with a partner.
6. Principals are responsible for ensuring that no child is denied the opportunity to participate in an activity. (See #10 below)
7. Principals are responsible to see that no student shall be made to feel uncomfortable or pressured to provide funds. Teachers should provide alternative activities for students when going through book fairs or any activity where they are viewing any material to be sold.
8. A committee will be established to develop a list of successful fundraisers that do not require going door-to-door. The committee will also be charged with developing a list of how to apply through foundations for grants available to schools, and keep a current list of available grants.

9. Principals are responsible to monitor sales peoples' talks to students so that questionable skill approaches are not suggested to the students by outside salesmen.

10. Science Camp, while not a mandatory school function, is offered to sixth graders. Fundraising projects are organized at most sites to assist students in raising the cost of Science Camp not borne by the district.

Rule

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