

# LODI UNIFIED SCHOOL DISTRICT

## Rule 6161.1

### Instruction

#### Selection and Evaluation of Instructional Materials

The district shall use state funds received under the Instructional Materials Funding Realignment Program to ensure that each student is provided with standards-aligned textbooks or instructional materials, in an electronic or hard-bound format in the core curriculum areas of reading/language arts, mathematics, science and history/social science.

Instructional materials for grades K-8 shall be selected from the list of standards-aligned materials adopted by the State Board of Education (SBE). Instructional materials for grades 9-12 shall be adopted by the Board of Education.

For grades 1-8, the Superintendent or designee shall select instructional materials from among the list of materials adopted by the SBE and/or other materials that have not been adopted by the SBE but are aligned with the state academic content standards and/or the Common Core Standards.

For grades 9-12, the Superintendent or designee shall review instructional materials in history-social science, mathematics, reading/language arts, and science using a standards map in order to determine the extent to which the materials are aligned to Common Core Standards and Next Generation Science Standards.

1. For grades 9-12, are provided by publishers that comply with the requirements of Education Code 60040-60052, 60060-60062, and 60226.
2. Do not reflect adversely upon persons because of their race or ethnicity, gender, religion, disability, nationality, sexual orientation, occupation, or other characteristic listed in Education Code 220, nor contain any sectarian or denominational doctrine or propaganda contrary to law.
3. To the satisfaction of the Board, are accurate, objective, current, and suited to the needs and comprehension of district students at their respective grade levels.
4. With the exception of literature and trade books, use proper grammar and spelling.

5. Do not expose students to a commercial brand name, product, or corporate or company logo unless the Board makes a specific finding that the use is appropriate based on one of the following:
  - a. The commercial brand name, product, or corporate or company logo is used in text for an educational purpose as defined in guidelines or frameworks adopted by the SBE.
  - b. The appearance of a commercial brand name, product, or corporate or company logo in an illustration is incidental to the general nature of the illustration.
6. If the materials are technology-based materials, are both available and comparable to other, equivalent instructional materials.
7. Meet the requirements of Education Code 60040-60043 for specific subject content.
8. Support the district's adopted courses of study and curricular goals.
9. Contribute to a comprehensive, balanced curriculum.
10. Demonstrate reliable quality of scholarship as evidenced by:
  - a. Accurate, up-to-date, and well-documented information
  - b. Objective presentation of diverse viewpoints
  - c. Clear, concise writing and appropriate vocabulary
  - d. Thorough treatment of subject matter
11. Provide for a wide range of materials at all levels of difficulty, with appeal to students of varied interests, abilities, and developmental levels.
12. Include materials that stimulate discussion of contemporary issues and improve students' thinking and decision-making skills.
13. Contribute to the proper articulation of instruction through grade levels.

14. As appropriate, have corresponding versions available in languages other than English.
15. Include high-quality teacher's guides.
16. Meet high standards in terms of the quality, durability, and appearance of paper, binding, text, and graphics.
17. When available, include options for lighter weight materials in order to help minimize any injury to students by the combined weight of instructional materials.

### **Conflict of Interest**

To ensure integrity and impartiality in the evaluation and selection of instructional materials, any district employee who is participating in the evaluation of instructional materials and not otherwise designated in the district's conflict of interest code shall sign a disclosure statement indicating that he/she:

1. Shall not accept any emolument, money, or other valuable thing or inducement to directly or indirectly introduce, recommend, vote for, or otherwise influence the adoption or purchase of any instructional material. Sample copies of instructional materials are excepted from this prohibition.
2. Is not employed by nor receives compensation from the publisher or supplier of the instructional materials or any person, firm, organization, subsidiary, or controlling entity representing it.
3. Does not have and will not negotiate a contractual relationship with the publisher or supplier of the instructional materials or any person, firm, organization, subsidiary, or controlling entity representing it.
4. Does not have an interest as a contributor, author, editor, or consultant in any textbook or other instructional material submitted to the district.

When the Board of Education has certified that all students have been provided with standards-aligned instructional materials in the core curriculum areas, the district may use any remaining program funds for the purposes specified in Education Code 60242.

Rule

approved: 02/20/90  
revised: 12/08/98  
revised: 11/04/03  
revised: 05/03/05 (technical revisions)  
revised: 05/01/07  
revised: 09/07/10  
revised: 05/17/11  
revised: 12/06/16